

Report to be furnished by the Chief Commissioner & Chief Departmental Representative

Reports to be furnished by Zonal Chief Commissioner:

- (I) Details of mechanism put in place for timely receipt of High Court
- (II) Whether communications have been sent to Standing Counsels as regards timely application for obtaining certified copy of Courts order
- (III) Whether Legal Publication and electronic library have been subscribed for officers dealing with Legal/Review matters.
- (IV) Details of institutional mechanism put in place for timely receipt of CESTAT orders:
- (V) Details of action taken for identification of pro-revenue judgments
- (VI) Any suggestion as regards the subject matter of this circular
- (VII) Any difficulty envisaged in implementation of these instruction

Report to be furnished by CDR

- (i) Whether the mechanism for communication of important matters to Commissionerate laid down. If yes the details thereof.
- (ii) The details of mechanism set up for examination of orders by Tribunal in terms of letter F. No. 390/Misc/411/07- JC dated 6th February 2008 and communication of views to Commissioners
- (iii) Whether periodic meetings are held with field formations
- (iv) The details of meeting held in the FY 2010-11
- (v) Whether nodal officer has been appointed by each Commissionerate for collection of order of Tribunal
- (vi) Any suggestion as regards the subject matter of this circular
Any difficulty envisaged in implementation of these instruction